

## CAREBRIDGE ACCEPTABLE USE POLICY

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CareBridge's Acceptable Use Policy ("AUP") is designed to help protect CareBridge and CareBridge customers from irresponsible, inappropriate and illegal activities. The Policy is a non-exclusive list of customer responsibilities while using CareBridge services. CareBridge reserves the right to modify the Policy at any time, effective upon posting of the modified Policy to <http://carebridge.net/aup>.

Throughout this policy, when we speak of CareBridge services or network, we mean to include CareBridge systems, networks, services, facilities, and data, plus those of all customers attached to the CareBridge network.

This policy applies to all customers using CareBridge services or accessing other organization's systems or services through the CareBridge network. Customers are responsible for all users that use CareBridge services through customer's CareBridge data line or other CareBridge access points or through CareBridge userids assigned to customer.

### Your responsibilities

**CareBridge services may be used only for lawful purposes.** Transmission, distribution or storage of any material in violation of any applicable law or regulation is prohibited. This includes, without limitation, material protected by copyright, trademark, trade secret or other intellectual property right used without proper authorization, and material that is obscene, defamatory, constitutes an illegal threat, or violates export control laws.

**The CareBridge network may not be probed or scanned** to determine system accessibility, configuration, identification, or vulnerabilities. All information regarding the CareBridge network configuration is confidential.

**Violations of network functionality or system security are prohibited**, and may result in criminal and civil liability. Network functionality violations include doing anything that adversely affects the ability of others to use CareBridge services. Examples of security violations include, without limitation, unauthorized access to or use of any component of the CareBridge network or data, any interference with the proper functioning of any component of the CareBridge network, unauthorized monitoring of data, and using any CareBridge components or data without permission.

**Customer's users may not misrepresent their identity** while using CareBridge services. This includes using somebody else's userid, using email sender addresses other than one's own, and using source IP addresses other than one's own.

**All users must protect the passwords** of userids allowing them access to CareBridge services or network.

**The CareBridge network may not be used to send unsolicited mail messages**, including without limitation, unsolicited commercial or bulk email. In addition, customer's users shall not use another site's mail server to relay mail with out the express written permission of that site.

**You will treat any data you obtain through the CareBridge network with the level of care** equal to or greater than that 1) identified in writing to Customer by the data's owner, 2) defined by your policies toward similar data of your own, and 3) defined by federal and state laws.

If we determine that violations of this AUP occur, we reserve the right to terminate services with or take action to stop the offending customer from violating the AUP as we deem appropriate, without notice. CareBridge will investigate incidents involving such violations and may involve and will cooperate with law enforcement if criminal violation is suspected. This policy does not supersede any contracts you may have with other CareBridge customers that define how you may access and use that customer's systems or data.

Please report any Policy violations to [security@carebridge.net](mailto:security@carebridge.net).